Pursuant to Article 45, Paragraph 1 Subparagraph 7 of the Framework Law on Higher Education in Bosnia and Herzegovina ("Official Gazette of Bosnia and Herzegovina", No. 59/07 59/09), director of the Centre for Information and Recognition of Qualifications in Higher Education (hereinafter: CIP), makes

RECOMMENDATIONS

on the Use of Qualifications Frameworks in the Procedure for the Recognition of Foreign Higher Education Qualifications to the Persons with Insufficient or No Documentary Evidence Bosnia and Herzegovina

CIP, as state information centre,

Having regard to the Convention of the Council of Europe / UNESCO on Recognition of Higher Education Qualifications in the European Region and its subsidiary documents;

Having regard to the UNESCO Recommendation on the Recognition of Study and Qualifications in Higher Education and other relevant documents;

Respecting the provisions of the Framework Law on Higher Education in Bosnia and Herzegovina;

Respecting the constitutional competences of the recognition authorities, i.e. Ministry of Education and Culture of the Republic of Srpska, cantonal ministries of education in the Federation of Bosnia and Herzegovina, the Education Department of the Government of the Brcko District of Bosnia and Herzegovina, and of the professional bodies of higher education institutions specified in their statutes;

recommends to the competent recognition authorities of Bosnia and Herzegovina:

I. to take into account, when establishing their recognition policies, the principles contained in this document,

II. to promote the introduction of these principles;

III. to ensure that these recommendations are available to all interested parties in the field of recognition of higher education qualifications in Bosnia and Herzegovina.

These Recommendations are made on the basis of the Lisbon Convention and Recommendation on the Use of Qualifications Frameworks in Recognition of Foreign Qualifications of the Council of Europe / UNESCO. However, the principles of these Recommendations may be applied to the recognition of qualifications issued in other countries which are not signatories of the Lisbon Recognition Convention.

PART I
Definitions
1. Terms defined in the Lisbon Recognition Convention and its subsidiary documents are used in the same sense in this Recommendation:
   a) The term "persons with insufficient documentation or with no documentation" refers to refugees, displaced persons and/or persons in refugee-like situation, as well as other persons who for valid reason cannot document the qualifications they claim;
   b) The term "background paper" is an authoritative description or reconstruction of academic achievement based on:
      • the detailed information provided by the applicant, with respect to the content, extent and level of education. Information regarding professional experience also need to be included, especially if they are related to the applicant’s education;
      • documents and other evidence submitted by the applicant (educational documents, certificates of work experience or other evidence that may help to confirm the information provided by the applicant)
      • general knowledge of the educational system of the country where the qualification was obtained.

PART I
General Principles

1. These Recommendations take into account the fact that persons with insufficient documentation or with no documentation, have right to recognition of their qualifications acquired in formal way and the fact that the procedure of recognition differs from the procedure applicable to persons with complete documentation.
2. These Recommendations demonstrate the way in which the establishing of the status of higher education qualifications status of the persons with insufficient documentation or with no documentation may be facilitated.

PART III
Recommendations

1. It is recommended to the competent recognition authorities of Bosnia and Herzegovina to enable the recognition of qualifications parties without insufficient documentation or with no documentation.
2. It is recommended to the competent recognition authorities of Bosnia and Herzegovina when developing these procedures use recommendations, opinions, help and experience of the CIP.
3. It is recommended that the competent recognition authorities of Bosnia and Herzegovina to take into account that the persons with incomplete documentation or no documentation for valid reasons cannot fully document possession of higher education qualification.
4. It is recommended to the competent recognition authorities of Bosnia and Herzegovina to assess higher education qualifications of persons with insufficient documentation or with no documentation on the basis of the background paper previously prepared.
5. It is recommended to the competent recognition authorities of Bosnia and Herzegovina to enter the previously acquired qualifications, program descriptions, work experience and
other documentation submitted by the applicant into the background paper of the persons with insufficient or no documentation.

6. It is recommended to the competent recognition authorities of Bosnia and Herzegovina, if the recognition of higher education qualifications of persons with insufficient documentation or with no documentation cannot be made on the basis of the background document and other available information, to include into recognition procedure knowledge assessments, interviews with academic staff of the relevant higher education institutions, as well as sworn statements given before the competent authority.

PART V
Final provisions

These Recommendations shall come into force eight days after their publication in the "Official Gazette of Bosnia and Herzegovina".

Number 03-33-1-915/1/14
Mostar

DIRECTOR

Prof. D.Sc. Borko Sorajić